Project Manager

Course Information

Occupational Qualification: Project Manager

Qualification Information

Level	SAQA ID	Credits
NQF 5	101869	240

Entry Requirements:

- NSC or NCV level 4 or NQF Level 4 with Communication and Mathematical Literacy

Occupational Purpose

A Project Manager applies knowledge of project management to achieve project objectives in a specific field of application

Occupational Tasks:

- Initiating a project to address specific project objectives (NQF Level 5)
- Planning and preparing the delivery of a project (NQF Level 5)
- Executing and controlling the delivery of a project management plan (NQF Level 5)
- Managing the project close out process (NQF Level 5)

Assessments

- Formative assessment activities during the course of each module.
- Summative assessments at the end of each module
- An External Integrated Summative Assessment (EISA) at the end of the qualification.

NB: Access to the EISA is dependent on the successful of all qualification deliverables and formative and summative assessment at IQ.

Knowledge, Practical and Workplace Modules comprise the following competencies.

Knowledge Experience Module	Level	Credits
Introductory Studies for Project Managers	5	4
Project Integration Management	5	4
Project Scope Management	5	8
Project Time Management,	5	8
Project Cost Management	5	8
Project Quality Management	5	8
Project Human Resource Managemen	5	8
Project Communications Management	5	8
Project Risk Management	5	8
Project Procurement Management	5	8
Project Stakeholder Management	5	8

Practical Module	Level	Credits
Initiate a project	5	4
Plan and develop a project management approach and scope statement	5	8
Plan and develop a project timeline and schedule	5	8
Plan for and project the cost of a project	5	8
Plan project management systems	5	8
Monitor and control the scope of a project	5	8
Control the project delivery schedules and costs	5	8
Control the project quality	5	8
Manage and control the human resources of a project	5	8
Conduct and control project communication and stakeholder interaction	5	8
Manage and control project risks	5	8
Manage and control project procurement activities	5	8
Manage and control project close-out activities	5	8

Workplace Modules	Level	Credits
Attend to project initiation management processes	5	10
Attend to project planning processes	5	20
Attend to project execution and control processes	5	20
Attend to project close out processes	5	10

Knowledge Modules Breakdown

Knowledge Module 01

Project Management careers and qualifications	5	10%
Project management framework	5	40%
Project management processes	5	10%
Business ethics	5	40%

Knowledge Module 02

Project charters	5	10%
Project management plan	5	20%
Direct and manage project work	5	20%
Monitor and control project work	5	20%
Integrated change control	5	20%
Project close out	5	10%

Knowledge Module 03

Project scope management planning	5	15%
Scope management requirements and needs	5	15%
Define scope	5	15%
Work breakdown structures	5	20%
Validate scope	5	15%
Control scope	5	20%

Knowledge Modules Breakdown

Knowledge Module 04

Plan schedule management	5	15%
Define schedule activities	5	10%
Sequence activities	5	15%
Estimate activity resources	5	15%
Estimate activity duration	5	15%
Develop schedule	5	15%
Control schedule	5	15%

Knowledge Module 05

Plan cost management	5	20%
Estimate costs	5	20%
Project budgeting concepts	5	30%
Control costs	5	30%

Knowledge Module 06

Plan quality management	5	30%
Perform quality assurance	5	30%
Control quality	5	40%

Knowledge Modules Breakdown

Knowledge Module 07

Plan HR Management	5	25%
Acquire a project team	5	25%
Develop a project team	5	25%
Manage a project team	5	25%

Knowledge Module 08

Plan communications management	5	33%
Manage communications	5	34%
Control communications	5	33%

Knowledge Module 09

Plan risk management	5	20%
Identify risks	5	15%
Qualitative risk analysis	5	15%
Quantitative risk analysis	5	15%
Plan risk response	5	20%
Control risks	5	15%

Knowledge Module 10

Knowledge Modules Breakdown

Plan procurement management	5	25%
Conduct procurement	5	25%
Control procurement	5	25%
Close procuremen	5	25%

Knowledge Module 11

Stakeholder identification	5	25%
Plan stakeholder management	5	25%
Manage stakeholder engagements	5	25%
Control stakeholder engagements	5	25%

Practical Module 01

Practical Modules Breakdown

Interpret the project charter or brief and associated documents	5	Credits 4
Determine the key requirements and needs of the project	5	

Practical Module 02

Develop the Project Management approach	5	Credits 8
Compile a project scope statement	5	
Develop a Work Breakdown Structure	5	

Practical Modules Breakdown

Practical Module 04

Plan project cost managemen	5	
Develop a project cost estimate	5	Credits 8
Develop a project budget	5	

Practical Module 05

Plan project quality management	5	
Plan project human resources	5	
Plan project communication management	5	Credits 8
Plan project risk management	5	
Plan project procurement management	5	

Practical Module 06

Evaluate and refine the project scope statement	5	
Validate the project scope	5	Credits 8
Control the project scope	5	

Practical Module 07

Control a project schedule	5	Credits 8
Control project costs	5	

Practical Modules Breakdown
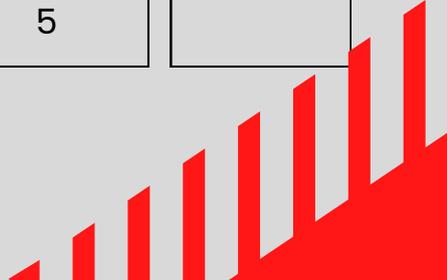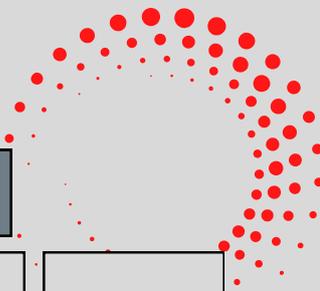
Practical Module 08

Gather and analyse quality requirements	5	
Perform project quality assurance	5	Credits 8
Control project quality	5	

Practical Module 09

Recruit and select a project team	5	
Develop a project team	5	
Manage project team performance	5	Credits 8
Manage project team member conduct	5	
Enforce occupational health, safety, environment and risk control practices	5	

Practical Module 10

Conduct project communication	5	
Control project communication	5	Credits 8
Identify, analyse and manage project stakeholder groups	5	

Practical Module 11

Identify project risks	5	Credits 8
Control project risks	5	

Practical Modules Breakdown

Practical Module 12

Source and secure project suppliers	5	Credits 8
Control project procurement processes	5	

Practical Module 13

Project verification and satisfaction assessmen	5	Credits 8
Develop project resource demobolisation and termination procedures	5	
Administration and contract closure audit procedure	5	
Design a project transfer and handover procedure	5	

Workplace Modules Breakdown

Workplace Modules

Observe and assist an experienced project manager with project initiation processes	5	Credits 10
Conduct project initiation activities under close supervision of an experience project manager	5	

Workplace Modules

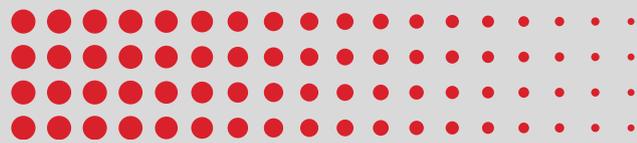|		
Observe and assist an experienced project manager with project planning	5	Credits 20
Conduct project planning activities under close supervision of an experience project manager	5	

Workplace Modules Breakdown

Workplace Modules

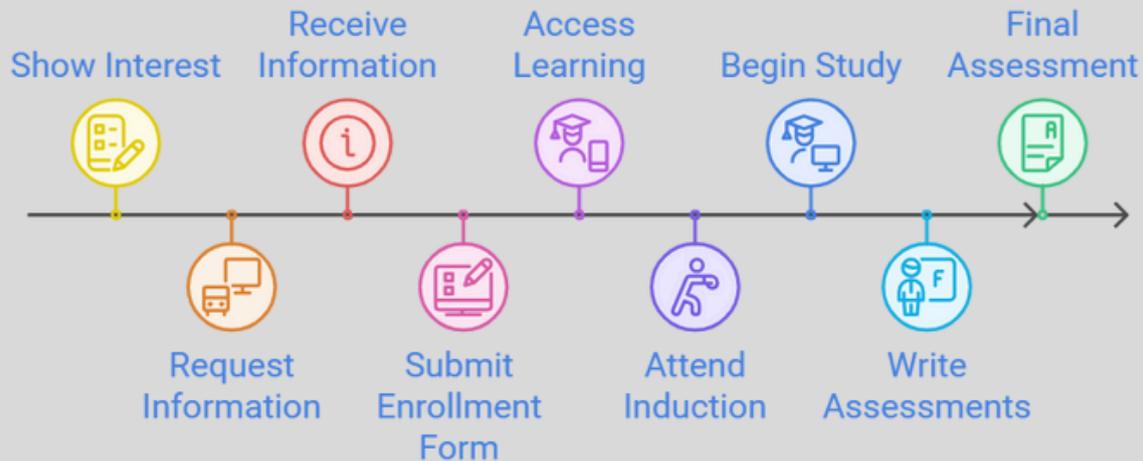|		
Observe and assist an experienced project manager with project execution and control	4	Credits 20
Conduct project execution and control activities under close supervision of an experience project manager	4	

Workplace Modules

Observe and assist an experienced project manager with project close out activities	5	Credits 10
Conduct project close out activities under close supervision of an experience project manager	5	

Customer Journey

Enrollment and Completion Process for IQ Programmes

Show Interest — **Receive Information** — **Access Learning** — **Begin Study** — **Final Assessment**

Request Information — **Submit Enrollment Form** — **Attend Induction** — **Write Assessments**

IQ Commitment

Our Commitment to Your Success: Responsibilities to Our Learners from Enrolment

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